

Funding, Fees and Registration Information

What is funding?

Universal Funding (usually referred to as just "funding" or "funded hours" or "Early Years Education Funding"):

- All children receive funding for 15 hours per week **the school term after they turn three.**
- Funding at Pippins is used in term-time only (38 weeks per year).
- Some children may be eligible for two-year funding; please see www.childcarechoices.gov.uk for details.
- Some children may be eligible for more than 15 hours of funding: Please contact HMRC or the above website for details.
- You'll be asked to fill in a **Count Me In** form which we need to obtain your child's funding: this will be in your Registration Pack.

Other funding info:

- You may use funded hours at multiple settings: **please do let us know if you do this.**

What if my child isn't eligible for funding?

Sessions cost **£15* per three-hour session**. You will be issued an invoice at the beginning of each half term, and we require payment in advance. Each late payment will incur a **£10* fee** to cover our administration costs. We can arrange a payment plan.

Holidays during term time: We understand that you may wish to take holidays during term time before your child starts school to take advantage of cheaper and quieter times of year! However, there will not be any reduction in fees as it is difficult to fill your child's space and staffing costs remain the same. The same applies for absence for other reasons e.g., illness.

Changing hours: If you need to change the hours your child attends, we will do our best to accommodate this during the year. The notice period is a full half term (no less than six weeks). So, if you decide at the beginning of October that you need to change your child's sessions, you'll need to pay for their original hours until the end of December.

Extra sessions: It may be possible to take your child for the odd extra session. You'll be expected to pay for these **on the day**. Extra sessions are charged at **£15*** per morning or afternoon session, or **£30*** for all day.

£40* Registration Fee:

You **must** pay the registration fee if:

- Your child is attending **before** they are eligible for universal funding, or
- Your child attends hours **above** their funded hours

The registration fee pays for:

- A Raptor Foundation visit - see owls and other birds of prey, with the rare chance to touch them.
- A Chinese meal - taste a variety of dishes.
- A Reptile Company visit - touch and hold snakes, spiders, giant snails and other creatures while learning about their habitats and feeding habits.
- A two-hour leaving party during the last week of the summer term before your child leaves Pippins, including professional party entertainer plus a memory book including colour photographs.
- A Pippins sweatshirt and their own personalised preschool bag.

If visitors are not available, alternatives will be invited into preschool

*Please note these fees are reviewed annually, please check directly with the preschool for the current costs.

There is **no legal obligation** to pay the registration fee if **your child is only accessing funded hours**. However, if you would like your child to access the above activities please pay the fee: without payment, your child will not be offered these activities.

Please sign this form to acknowledge that you have read and understood your options.

Child's name: _____

Signed: _____

Print Name: _____ Date: _____

We'll put a copy of this into your child's drawer once sessions are confirmed.

Pippins Preschool

c/o Lynton Way

Sawston

Cambridgeshire CB22 3EA

01223 833248

admin@pippinspreschool.org

Office use only:

Date sessions confirmed:

Date copy placed in drawer:

Signed: