

Detailed 3d Consent for photos

You've let us know that you would like to give consent for some photos but not others. Please could you fill this form in, and explain how we can best help you with this?

During your child's time at Pippins we would like to take photographs:

- For our display boards for children and parents to see
- To record your child at play with an accompanying observation, e.g., for Tapestry
- To record your child at play for your child's leaving memory book
- To display on our website and social media pages in order to publicise Pippins, both within our parent community and our wider community. We will never identify your child by name online.

All photos are checked and approved by senior Pippins staff before being shared on Tapestry, our website or social media. Staff will check that photos are appropriate and show your child and Pippins at their best.

The General Data Protection Regulation and Data Protection Act 2018 require that we have your consent to take photographs for these reasons.

We will always request ADDITIONAL authorisation from you to use any photograph or video of your child for external publications, both print and online media, that we aren't involved in producing (e.g., Cambridge Evening News, Cambridge Independent, Sawston Scene, County Council magazine) or television (e.g., local BBC).

*Required

1. Your child's full name *

Pippins
taking
photos

In this section, please give consent for each type of photo. We take photos:

- For our display boards for children and parents to see
- To record your child at play with an accompanying observation, e.g., for Tapestry [this is dealt with separately below]
- To record your child at play for your child's leaving memory book
- To display on our website and social media pages in order to publicise Pippins, both within our parent community and our wider community. We will never identify your child by name online.

2. Display boards for children and parents to see *

Mark only one oval.

- ☐ Yes, I give consent for Pippins to take photos for our display boards
- ☐ No, I do not consent for Pippins to take photos for our display boards

3. If you have answered no, please give reasons and any relevant information.

4. Recording your child at play *

Mark only one oval.

- ☐ Yes, I give consent for Pippins to take photos for our internal observations and records
- ☐ No, I do not consent for Pippins to take photos for our internal observations and records

5. If you have answered no, please give reasons and any relevant information.

6. Your child's leaving Pippins memory book *

Mark only one oval.

- ☐ Yes, I give consent for Pippins to take photos for their leaving Pippins memory book
- ☐ No, I do not consent for Pippins to take photos for their leaving Pippins memory book

7. If you have answered no, please give reasons and any relevant information.

8. Pippins website and social media pages *

We use the Pippins website and social media pages to publicise Pippins and share information with potential new parents. We will never identify your child by name.

Mark only one oval.

☐ Yes, I give consent for Pippins to use photos of my child on the Pippins website and social media pages

☐ No, I do not consent for Pippins to use photos of my child on the Pippins website and social media pages

9. If you have answered no, please give reasons and any relevant information.

10. Photos of your child in any external publications. *

Pippins will always request ADDITIONAL authorisation from you to use any photograph or video of your child for external publications, both print and online media, that we aren't involved in producing (e.g., Cambridge Evening News, Cambridge Independent, Sawston Scene, County Council magazine) or television (e.g., local BBC).

Mark only one oval.

☐ I understand that Pippins will always request additional authorisation from me to use photos in an external publication.

☐ No, I don't understand what you mean by external publications, or I would like to give further information below.

11. If you have answered no, please give reasons and any relevant information.

Tapestry
photos

Tapestry is an online reporting tool that we use to record children's achievements here at Pippins. We have been using it for years, and nearly every nursery, preschool and primary school in our area use it too. It helps us to track a child's development, which in turn helps us to plan their next steps. For parents, it is a wonderful insight into their child's life! Once at home, you can show your child a photo we've taken - and suddenly they'll remember what happened, and tell you all about it.

We take photographs to add to children's observations within Tapestry. Parents can then see those observations, and add their own comments. Parents can upload their own photos of their child's achievements.

Children at Pippins very rarely play on their own, and some photos will be of group work. Other children will occasionally be named, if relevant eg, "Jo and Alex shared the trains really well". Therefore, we need permission for your child's image to be included in other children's learning journals.

12. Photos of your child on Tapestry *

Mark only one oval.

☐ Yes, I give consent for Pippins to take photos of my child for their Tapestry account

☐ No, I do not consent for Pippins to take photos of my child for their Tapestry account

13. If you have answered no, please give reasons and any relevant information.

14. Photos of your child on other children's Tapestry accounts *

Children at Pippins very rarely play on their own, and therefore some photos will be of group work. Other children will occasionally be named, if relevant eg, "Jo and Alex shared the trains really well". Therefore, we need permission for your child's image to be included in other children's learning journals.

Mark only one oval.

- ☐ Yes, I give consent for Pippins to take photos of my child which may appear in other children's Tapestry account
- ☐ No, I do not consent for Pippins to take photos of my child which may appear in other children's Tapestry account

15. If you have answered no, please give reasons and any relevant information.

Professional photographs

An external school photographer is invited to Pippins two or three times per year to take photos for you to purchase. These may include candid images of your child at play, where other children may appear in the background or as part of a group photo. The photos are then available to purchase as a fundraising activity, with Pippins receiving commission.

Any external photographer will have the validity of their organisation checked and appropriate levels of supervision will be undertaken at all times.

16. Photos of your child taken by a professional photographer *

Mark only one oval.

- ☐ Yes, I give consent for a professional photographer to take photos of my child while at Pippins
- ☐ No, I do not consent for a professional photographer to take photos of my child while at Pippins

17. If you have answered no, please give reasons and any relevant information.

18. Photos of your child taken by a professional photographer: your child appearing in other children's photos *

Mark only one oval.

- ☐ Yes, I consent for a professional photographer to take photos in which my child appears in the background, or as part of a group.
- ☐ No, I do not consent for a professional photographer to take photos in which my child appears in the background, or as part of a group.

19. If you have answered no, please give reasons and any relevant information.

You taking photos at Pippins and you sharing Pippins photos

During normal sessions (including drop off and pick up), photos and videos should not be taken on site.

At special events, such as Sports Day, you are welcome to take photos of your child. However, images that contain any other people (child or adult) must not be uploaded to social media or public websites, published in any way, or displayed in a public place, without the explicit consent of the individuals appearing in the photograph or their parents/carers.

20. I will not take photos or videos during normal sessions (including drop off and pick up). *

I type my name below as an indication of my signature:

21. Special events at Pippins: I will not post online or publicly display any photographs that I personally take at a Pippins event which contain images of other adults or children without the explicit consent of those individuals. *

I type my name below as an indication of my signature:

22. Photos taken by Pippins: I will not post online or publicly display any photographs taken by Pippins if those photographs contain images of other adults or children. I understand that I may post or display photographs as long as my child is the only person in them. *
- I type my name below as an indication of my signature:

Giving and
withdrawing
consent

You can request to see photos of your child, or give or withdraw your consent to have your child photographed at any time. Please speak to the preschool manager, Mandy, if you wish to do so.

23. I understand that the consents given here are valid for the duration of my child's time at Pippins. It is my responsibility to let Pippins Preschool know in writing if I want to withdraw or change my consent at any time. *
- I understand and will comply with the above statement. I type my name below as an indication of my signature:

24. I type my name below as an indication of my signature to the consents given within this form: *

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